Guidelines

Southern Territory

Please Support IAM Disaster Relief

Dear Sisters and Brothers,

In recent years, we witnessed wildfires that devastated Fort McMurray in Alberta, Canada. There were floods and tornadoes that brought mass destruction to many regions across the United States. The entire country watched in horror as hurricanes destroyed parts of Texas, Florida, Puerto Rico and the U.S. Virgin Islands.

In spite of these catastrophic events, you can be proud that the IAM Assistance Program was ready and provided financial assistance to our Sisters and Brothers when they needed it most. Your generous contributions went a long way. Members across North America and Puerto Rico received your help. Members helping fellow members, make the difference.

Disaster Relief funding exists entirely from voluntary donations such as yours. In order to maintain our highest level of preparedness and ability, I respectfully request your continued support of this most important IAM-Member benefit. The message is clear; we are ready to assist our Sisters and Brothers when disaster strikes.

As you are able, please contribute through one of the following methods:

- Donate online at: iam4.me/disasterrelief
- Text IAMHELP to 55000
- Send checks payable to "I AM Assistance" and mail to: *IAMAW, 9000 Machinists Place, Retirees and Membership Assistance Department, Upper Marlboro, MD 20772-2687*

*NOTE: I AM Assistance (Federal Tax ID# **46-2575531**) is an IRS registered/ recognized 501 (c) (3). All donations are tax deductible; please check IRS guidelines for further details.*

I greatly appreciate your support of this vital program.

With best wishes, I remain

Fraternally yours,

Brian Bryant

Brian Bryant
General Vice President

IAM Community Services

IAMAW Policy

IAM Official Circular 816, Community Services in the IAM, ISSUED: June 1, 2002.

- **IAM Districts and Local Lodges are to establish a Community Service Committee to assist members.**

Accordingly, IAM Lodges are directed to:

1. Establish a Community Service Committee to develop programs beneficial in addressing the needs of our union members and their families.

2. Contact the Grand Lodge for any assistance in developing effective and fully functioning community service programs and activities.

3. Coordinate services with community agencies, which are supported by union members.

(IAM Financial Officers Reference Manual page 10-135)

In compliance with the aforementioned, your union is prepared and ready to assist when catastrophic events such as floods, hurricanes, tornados and fires affect the lives of our members and their families.

Each Territory has a GVP designated Community Services Committee representative. (please see “claim form” page 3).

Damage Classification *Guidelines:

Category 1: Major Damage - Uninhabitable:
Significant structural damage to the home owned by the member due to hurricane, tornado, flood or fire that renders the home uninhabitable.

Category 2: Major Damage - Habitable:
Structural damage to the home due to a tornado, flood or fire that includes damage to windows, doors, walls, and roof, but home is still habitable.

Category 3: Minor Damage - Habitable or **Renting
Minimum cosmetic damage to the home owned by the member due to a tornado, flood or fire, such as siding, shingles, and gutters, but home is still habitable.

**Guidelines determined and approved by the IAM Executive Council.*

***Renting -- Member(s) residing in apartments or rentals will only receive the minimum allowable disbursement due to limited Disaster Relief resources.*

Disaster Relief Guidelines and Claim Procedures

Below are the established procedures to submit a claim form and receive relief fund disbursements after a natural disaster.

a) Within 30 days of the damage occurrence, the member must submit a completed claim form to the Territory Community Services Representative.

b) The claim form submittal must contain the following:
   - date of occurrence
   - own or rent / primary or secondary residence
   - dwelling is habitable or not, (if not, where they are staying)
   - description of damage(s) sustained to the dwelling
   - photos or drawings illustrating the damage(s) to the dwelling

c) The Territory Community Services Representative, will review the form, ensure it is complete, then submits it to the GVP of the Territory.

d) The Territory GVP submits the form to the Retirees and Membership Assistance Department.

e) The Retirees and Membership Assistance department receive and process the claim form, then sends the disaster relief check to the Territory Community Services Representative.

f) The Territory Community Services Representative presents the check to the member.

g) The member receiving the check signs the “I AM Assistance Distribution of Funds” form.

h) The Territory Community Services Representative returns the signed “I AM Assistance distribution of funds” form to the Retirees and Membership Assistance Department.

NOTES:
- In adherence to IAM policy, members submitting a disaster relief request must be in good standing.
- IAM Retirees in good standing are eligible to receive benefits within the guidelines.
- Claims must be filed within 30 days of the occurrence.
- Category 1 - 2 disbursements are only payable if the home is owned by and the primary residence of the member.
- Due to limited resources; additional/ secondary homes, vehicle damages, personal items, furniture, etc. and food losses due to power outages are not covered.

Please return unused funds to:

IAMAW
9000 Machinists Place
Retirees and Membership Assistance
Upper Marlboro, MD 20772-2687

If you have any questions or need assistance with these forms, contact your designated Grand Lodge Representative from your Territory.

Southern Territory

Date _____

Name _____ DL/ LL _____ Card # _____

(In good standing? Circle - **YES** or **NO**)

Address _____

City _____ State _____ Zip Code _____

Primary Phone _____ Alternate Phone _____

Email _____ Date of Damage _____

Name or Type of Disaster _____

Employer _____ Shift _____
(Work hours)

Address _____

Do you own or rent your residence? _____ Is this your primary residence? _____

Are you staying in the dwelling?____ If not, where are you staying? _____

Please describe the structural damage to the dwelling only (do not list damages to vehicles, furnishings, household items, clothes or food losses etc.)

_____

_____

_____

_____

This request is verified by IAM Representative:

Name _____ Title _____

Phone _____ Email _____

Signature _____ Date _____

Please return this form to:
IAMAW GLR William Sullivan, 1521 N. Cooper Street -STE 250, Arlington, TX 76011
Cell Phone: 251-232-5906 email: wsullivan@iamaw.org

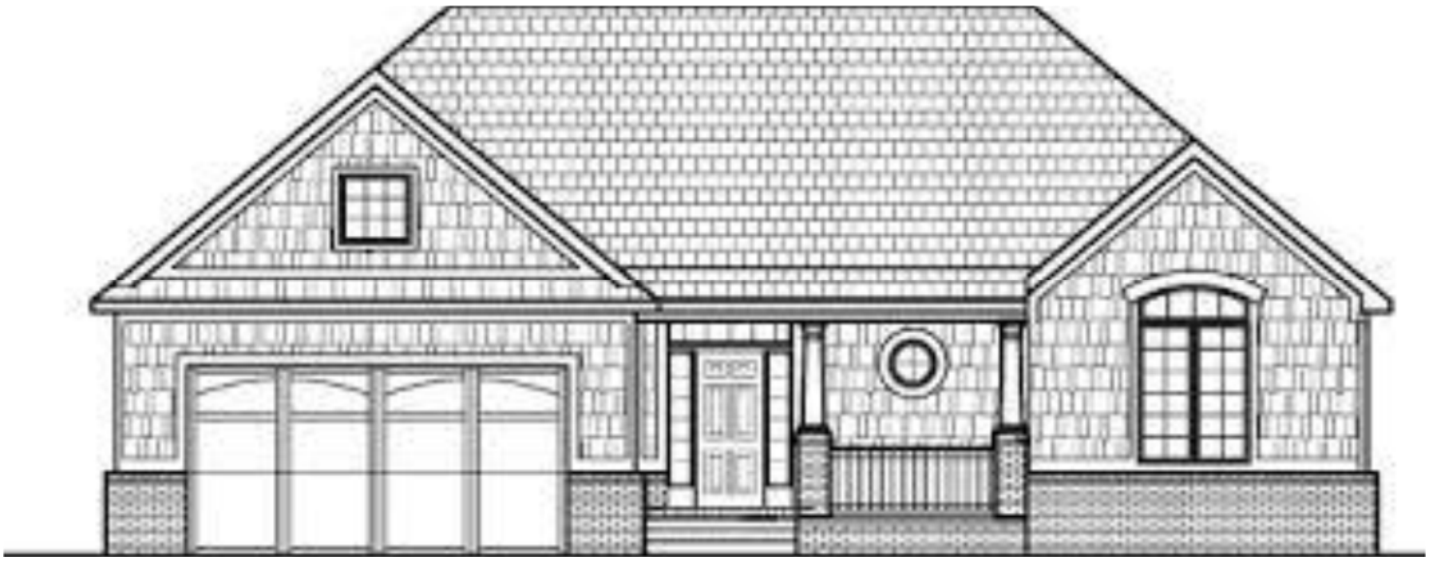
NOTE: IAM Assistance Committee/ Representative, please direct all assistance request(s) through your General Vice President's office.

For IAMAW Headquarters, use only

Amount _____ Disaster _____ Date _____

Director_____

Notes:



Please attach/ include photos with this page.

However, if photos are not available or cannot be seen well, please illustrate/ describe the affected area(s), waterlines, etc. on the house drawing above.

Please use the space below to provide an explanation and extent of damage(s) sustained.

Notes:

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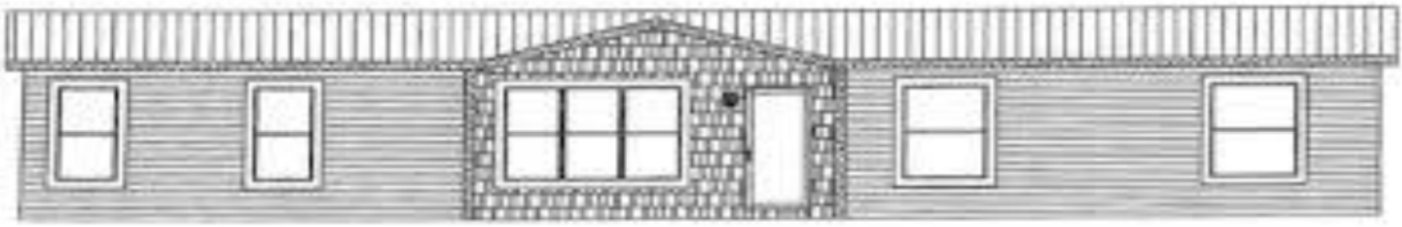

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